

September 10, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

September 13, 2004

Please note special start time: 6:30 P.M. EXECUTIVE SESSION

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

1. SEWER BETTERMENTS

III PUBLIC HEARINGS & APPOINTMENTS

- 2. 7:10 SPECIAL USE PERMIT #7/21/04-398, 10 CRAIG ROAD, RICH ARCHER –**
Enclosed please find materials in the subject regard, for Board consideration.
- 3. 7:20 SITE PLAN SPECIAL PERMIT #03/09/04-396, MARGARET NAZZARO, 253 ARLINGTON STREET (Continued from previous meetings) –** Enclosed please find materials in the subject regard, for Board consideration.
- 4. 7:45 TRAFFIC RULES AND ORDERS, INDIAN VILLAGE–** Enclosed please find materials from the Engineering Department in the subject regard, for Board consideration.
- 5. 8:00 DI CAPRI PIZZARIA, 576 MASS AVE.** Enclosed please find a request for a Common Victualler's License, for Board consideration.
- 6. 8:10 TRAFFIC RULES AND ORDERS, BROOKSIDE MALL –** Enclosed please find materials in the subject regard, for Board consideration.

IV SELECTMEN'S BUSINESS

- 7. OUTDOOR LIGHTING BYLAW COMMITTEE –** Enclosed please find a memo from Garry Rhodes in the subject regard, for Board consideration.
- 8. DAVIS MONUMENT PROJECT SIGN –** [Item withdrawn pending staff information]
- 9. ACTON WATER DISTRICT WATER-LAND MANAGEMENT ADVISORY COMMITTEE-**
Enclosed please find information from the Water Supply District regarding re-activating the Water Land Management Advisory Committee, for Board consideration.
- 10. PLANNING BOARD MEMBER ELEVATION –** Enclosed please find a request for the elevation of Gary Sullivan from Associate Member to Full Member of the Planning Board, for Board consideration.

11. SPECIAL TOWN MEETING WARRANT – The Board will need to vote a closing date for the Special Town Meeting Warrant.

12. OTHER BUSINESS

V CONSENT AGENDA

13. ONE DAY LIQUOR LICENSE – Enclosed please find a request from Recreation for a One Day Liquor License at NARA for Acton Day, on September 19, 2004, for Board consideration.

14. ACCEPT GIFT – Enclosed please find a request from the Fire Chief for Board acceptance of a donation from the Permanent Firefighters Local 1904 in the amount of \$6,000 for “Preservation of Antique Fire Apparatus” owned by the Town of Acton, for Board consideration.

15. UNDERGROUND STORAGE LICENSE, 341 GREAT ROAD – Enclosed please find a request from the Fire Chief to change the name on the underground License to reflect the new owner, for Board consideration.

16. PROCLAMATION – UNITED NATIONS DAY - Enclosed please find a request from the the United Nations proclaiming October 24, 2004 as United Nations Day, for Board consideration.

17. BOSTON EDISON PETITION – Enclosed please find a request from Boston Edison – DBA, NStar, to re-locate a pole on Martin Street at Stow Street, for Board consideration.

VI TOWN MANAGER’S REPORT

VII EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Sept. 27 Continued Rail Road Street Site Plan, Acton Wine and Spirits Violation Hearing, 495 Group

Oct. 19

Dec. 13

Nov. 1, 15 and 29

Jan. 24

GOALS 2004-2005

1. Establish Protocol for Manager and Supt. of Schools to confer weekly to improve liaison (Dore')
2. Produce Morrison Farm Development Master Plan (Bob/Walter)
3. Improving Intra Board Communication (Dore')

GOALS carried forward

4. Monitor Labor Negotiations (Peter/Trey)
5. Improve Communication with Town Boards (ALL)
6. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
7. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
8. Process Planning for "Life after NESWC" (Bob)
9. Joint IT process-organizational change (Walter/Dore')
10. Middlesex Pension Alternatives (Walter/Trey)